

*This documents must be signed by a different academic staff member (excluding teaching assistants) from the Japanese Language Proficiency Report's endorser.

DD/MM/YYYY

To the President
Kobe City University of Foreign Studies

Letter of Recommendation

_____ has been a student at _____
(Name of the Exchange Student) (Name of the University)

since _____. I have known the student in the capacity of _____
(MM/YYYY) (Recommender's Position)

_____.

On the student's personality

On the student's attitude towards academic duties (attendance, class participation etc)

On the student's interests and achievements (volunteer work record, club activities, awards etc)

(Signature)

Recommender's Information